**VILLAGE BOARD OF TRUSTEES**

**MEETING (VIRTUAL)**

**JANUARY 19, 2021**

Mayor Michael VandeVelde presiding

MEMBERS: Robert Cochran, Al Holbrook, Mike Catalano, Dennis Lutes,

OTHERS: Vince Luce, Becki Paternosh, Rob Genthner, Ed LeBarron, Andrew Thompson, Andrew Webster,

**MAYOR/BOARD**

PUBLIC HEARING LOCAL LAW #1-2021/AMENDING ZONING

The Mayor opened the Public Hearing for Local Law #1-2021/Amending the zoning as it was presented.

Trustee Catalano requested to hold the record open, concluding our oral comment section. And if we could do that until February 1st, I believe we'll be in compliance with that, and that gives us an extra at least 10 days from now to review the Law.

MINUTES

**The board made a motion to approve the minutes of 12/21/20 by Trustee Catalano, seconded by Trustee Cochran and was carried unanimously.**

RESOLUTION #1-2021/FAIR HOUSING PLAN & APPOINT FAIR HOUSING OFFICER

This is a requirement for the Community Development Block Grant for the housing grant division of housing; HCR, Housing and Community Renewal which also appoints the Village Clerk as a Fair Housing Officer.

**The board made a motion to approve the following Resolution on a motion by Trustee Cochran, seconded by Trustee Catalano and was carried unanimously.**

WHEREAS, the Village of Westfield is committed to furthering Fair Housing.

WHEREAS, the Village of Westfield’s demographics as well as housing characteristics have been identified in the village’s fair housing plan.

WHEREAS, the Village has designated the position of Village Clerk to hold the responsibility of serving as the Village’s Fair Housing Officer and to date there have been no complaints filed against any seller, leaser, purchaser or financer of housing with the Village’s Fair Housing Officer.

And, WHEREAS, the Village of Westfield will continue to seek funding for programs to increase the quality and quantity of safe, decent, affordable and accessible housing through rehabilitation programs and foster partnerships with community agencies to help achieve Fair Housing Goals.

NOW, THEREFORE, BE IT RESOLVED that the Mayor and the Board of Trustees of the Village of Westfield adopt the Fair Housing Plan and the designation of the position of Village Clerk as the Village of Westfield’s Fair Housing Officer.

Motion was made by Trustee Cochran, seconded by Trustee Catalano and was carried unanimously to approve Resolution #1-2021 to adopt the Fair Housing Plan and designate the Village Clerk as the Fair Housing Officer.

ARTS & CRAFTS FESTIVAL REQUEST

In hopes of improved conditions due to COVID this request was approved as follows.

**The board made a motion by Trustee Cochran, seconded by Trustee Catalano and was carried unanimously to approve the request for use of Moore Park for the Annual Arts & Crafts Festival scheduled for July 30th and 31st with preparation day beginning July 28th and clean up by late Sunday, August 1st.**

DISCUSS USE OF EASON HALL FOR SOCCER & SOFTBALL

Trustee Catalano noted if it's a sponsored activity by the Rec Department, he would be okay with it as it's covered under what the Village has. Trustee Holbrook stated that many of these programs here that we're discussing deal with schoolkids and if the school can't be open then those rules are in place for a reason and he wouldn’t want to jeopardize the school numbers. He would not be in favor of letting any out-of-town people in. There is concern about moving forward right now in this time. Two or three months from now there would be no problem revisiting it, but with the numbers as they are right now, no. The board agreed there should be no soccer or youth basketball clinic, and no roller skating for this season. Also, no activities to be scheduled for the Welch Field House.

**POLICE DEPARTMENT**

MONTHLY REPORT

**The board made a motion to approve the monthly report by Trustee Catalano, seconded by Trustee Lutes and was carried unanimously.**

APPROVAL OF OFFICERS

**The board made a motion by Trustee Holbrook, seconded by Trustee Cochran and was carried unanimously to approve Officer Aaron Riforgiato effective 11/30/20, and Officer Drew Beckerink, effective 12/01/20 as Full-Time officers.**

**RECREATION DEPARTMENT**

PROGRAM REPORT/UPDATE ON REC. COMMISSION MTG.

Rec Director Andrew Webster gave an updated report to the board members.

REQUEST CARRYOVER OF VACATION

**The board made a motion by Trustee Holbrook, seconded by Trustee Cochran and was carried unanimously to approve for the carryover of 7 vacation days by Andrew Webster.**

**CODE ENFORCEMENT**

MONTHLY REPORT

**The board made a motion by Trustee Lutes, seconded by Trustee Catalano and was carried unanimously to approve the Code Office Year End report.**

**PUBLIC WORKS**

TOTAL 2020 OVERTIME REPORT

The total for the year was 297.45 overtime hours.

WASHINGTON ST. EXTENSION DISCUSSION

The board tabled discussion until legal review.

AUCTION RESULTS FOR FRONT END LOADER

Ed gave the board the results of the sale of the JD 324H Front End Loader in the amount of $27,600 towards a new replacement loader.

PERMANENT APPOINTMENT

**The board made a motion by Trustee Catalano, seconded by Trustee Holbrook and was carried unanimously to approve and permanently appoint Shaun Waters as Utility Worker following his completed probationary period.**

MEYER DRIVE

Progress with Meyer Drive is ongoing.

**WATER & SEWER DEPARTMENT**

PROJECT UPDATE

We're still in the same spot that I had mentioned the last few months with the digester. That's really holding everything up from being completed because until that's done they can't wrap everything up, but we did have the rep from Invent, which is the manufacturer of that equipment here the first week of the month. Tried a few different things, doesn't seem to me like it's working, but we have to go through the motions because if we're going to force them to make it right, we obviously have to give them a chance to correct it.

**ELECTRIC DEPARTMENT**

AWARD EAST NYS RTE 5 RECONDUCTORING BID

We had a bid opening on the 14th. I would like to award that bid to Thayer Power and Communications for $330,060. There was one other low bidder, but they didn't include the Bidder's Affidavit and the Non-Collusion Form in with their bid package, so we have to disqualify them for that.

**The board made a motion by Trustee Catalano, seconded by Trustee Cochran and was carried unanimously to award the Reconductoring bid to Thayer Power in the amount of $330,060. Other bids received were as follows:**

KR Utilities $304,000

O’Connell Electric 882,250

Ferguson Electric 420,000

CLEAVELAND PRICE SUPER SWITCHES

These are the two switches that we would like to order for the replacement of the tap switch and structure on Finlay Road where we interconnect with National Grid because the two engineers, TRC and John Tucker, both came up with this as being the only solution that will work for us. We're going to try to do this as opposed to having that one big structure, we’ll have two single pole structures that will each have one of these switches on it. That will allow us to operate these things just to exercise them once in a while without having to lose power to the whole system.

**The board made a motion by Trustee Lutes, seconded by Trustee Holbrook and was carried unanimously to approve the price of 15,761 each; for a total of $31,522 for the** **two.**

APPROVE HIRING TWO ELECTRIC LINE APPRENTICE

Request approval for the hiring of Tyler Borowski and Bryant Stevens as Electric Line Apprentices. Both have gone through line schools. Tyler has probably three or four years of experience at this point. He worked at Jamestown for a little while and he's working for an electric co-op in Cambridge Springs, PA. But was looking for something a little bit closer. The jobs he had were considered a utility worker but you're basically a permanent ground man, you're not part of the apprentice program where you're working your way towards being a lineman.

**The board made a motion by Trustee Catalano, seconded by Trustee Cochran and was carried unanimously to approve the hiring of both Tyler Borowski and Bryant Stevens as Electric Line Apprentices.**

RESIGNATION OF EMPLOYEE

Derrick Nickerson resigned as of last Friday, January 15, 2021.

**TREASURER**

APPROVAL OF REVENUE & EXPENSE REPORTS

**The motion was made by Trustee Catalano, seconded by Trustee Lutes and was caried unanimously to approve the Revenue & Expense Reports as presented.**

REQUEST VACATION CARRYOVER

**The board made a motion by Trustee Holbrook, seconded by Trustee Cochran and was carried unanimously to approve for the Treasurer to carryover 10 vacation days.**

CLOSE PUBLIC HEARING-LOCAL LAW #1-2021 AMENDING ZONING

**The motion was made by Trustee Catalano, seconded by Trustee Cochran and was carried unanimously to hold the record open on the Public Hearing until February 1st for written comment.**

**CLERK**

WARRANTS

**The following warrants were approved on a motion made by Trustee Cochran, seconded by Trustee Lutes and was carried unanimously.**

**Capital Proj. #17 $18,390.46**

**Water #36 18,342.02**

**Sewer #38 27,203.86**

**General #35 20,242.79**

**Electric #35 36,194.14**

**Sewer #40 17,932.51**

**Electric #37 195,989.42**

**Water #38 21,149.73**

**General #37 33,938.36**

**There being no further business to come before the board the meeting was adjourned on a motion by Trustee Holbrook, seconded by Trustee Lutes and was carried unanimously.**